

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
SPECIAL MEETING MINUTES – AUGUST 1, 2019**

**CALL TO ORDER**

The Board of Directors of the Big Bear City Community Services District held a special meeting on Thursday, August 1, 2019 at 4:30 p.m. at the District Office located at 139 E. Big Bear Blvd., Big Bear City, California, 92314.

President Russo called the meeting to order and Director Oxandaboure led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC included: None.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PUBLIC COMMENT**

No public comments were offered.

**OPEN SESSION:**

- A. Proposed Resolution 2019-10 – Lease and Escrow Agreement with Capital One Public Funding, LLC

Finance Officer Shari Strain provided a brief background regarding the proposed Resolution, lease and escrow agreements with Capital One Public Funding, LLC for the budgeted 12,000 automated carts and two solid waste trucks. Ms. Strain reported that the escrow closing date is scheduled for August 7, 2019. Solid Waste Superintendent explained that the interest percentage lowered from 4.060% to 2.743% by changing from quarterly to annual payments. Ms. Strain commented that by doing the lease, it allows the District to purchase the carts and vehicles at once as opposed to spreading it out over years.

**MOTION**

Upon motion by Director Oxandaboure, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2019-10 and authorized the Finance Officer to sign the Equipment Lease Purchase Agreement and Escrow Agreement.

B. Fiscal Year 2017/18 Audit Report

Finance Officer Strain presented the draft Fiscal Year 2017/18 audit report to be adopted at the August 5, 2019 Regular Board meeting. Ms. Strain explained that to be transparent, the Audit report was placed on this Special Meeting for review prior to adopted at the Regular meeting.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 4:40 p.m.



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Morgan Szabad, Secretary of the Board  
Big Bear City Community Services District