

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 20, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Tuesday, February 20, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. The Directors paused for a moment of silence and Director Ziegler led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: None.

DISTRICT EMPLOYEES included: Jennifer Fengler, Temporary N/R Customer Service Representative; Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Donna Horn, Administrative Department Manager; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

**INTRODUCTION OF ORDINANCES TO BE CONSIDERED FOR ADOPTION AT PUBLIC HEARINGS
ON MARCH 5, 2018**

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may vote to waive the reading of the full ordinances. With a majority vote, the ordinances may be introduced by reading only the titles of the ordinances. Proposed Ordinance 2018-01 will be considered for adoption at a public hearing on March 5, 2018.

- A. Proposed Ordinance 2018-01 – An Ordinance of the Big Bear City Community Services District Repealing Ordinance 2017-05 and Adopting Rules Restricting Water Use

General Manager Mary Reeves reported that this Ordinance repeals Ordinance 2017-05 and adopts new rules and regulations regarding water conservation. Ms. Reeves explained that the Water Committee met on January 30, 2018 to make the proposed edits to the existing Ordinance. Since the agenda was posted, there have since been grammatical changes to the proposed Ordinance along with the addition of berries and herbs to edible plants and trees. These changes will appear in proposed Ordinance 2018-01 when considered for adoption on March 5, 2018.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved waiving the full reading of Proposed Ordinance 2018-01. President Oxandaboure introduced the proposed ordinance by reading its title.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar. President Oxandaboure asked that Item A., Minutes - Regular Meeting February 5, 2018, be removed from the consent calendar for discussion. Director Walsh asked that Item C., Adoption of the District's Strategic Plan Update for 2018, also be removed from the consent calendar for discussion.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent item as presented:

B. Cash/Checks Disbursements	January 2018 \$145,656.37
Credit Card Purchases	January 2018 \$5,039.21

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

President Oxandaboure asked that Item A., Minutes - Regular Meeting February 5, 2018, be removed from the consent calendar for discussion. General Manager Reeves explained that the APN for the offer of \$4,000 for the sale of surplus property located at 486 Pine Lane, Sugarloaf, CA 92386 was incorrect. The correct APN for the property located at 486 Pine Lane, Sugarloaf, CA 92386 is 2350-606-56.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board accepted the offer of \$4,000 for the sale of surplus property located at 486 Pine Lane, Sugarloaf, CA 92386, APN 2350-606-56.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent item as amended:

- A. Minutes - Regular Meeting February 5, 2018

Director Walsh asked that Item C., Adoption of the District’s Strategic Plan Update for 2018, also be removed from the consent calendar for discussion. Staff answered questions regarding the item. Staff was instructed to remove the word “commission” from Section 7.1, title to be amended only “Bi-annual Board Self-Assessment”.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent item as amended:

- C. Adoption of the District's Strategic Plan Update for 2018

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:

- Solid Waste, February 8, 2018
- Administrative, February 9, 2018
- Solid Waste, February 12, 2018
- Sewer, February 14, 2018
- Water, February 15, 2018

Director Russo reported that the Solid Waste Committee met on February 8, 2018 and travelled to Ray Gaskin Service, Inc. in Fontana to view the shop and speak with Mr. McIntosh regarding the new bin truck having double forks. After speaking with Mr. McIntosh the Committee decided to purchase the bin truck with the original proposal of single forks.

Director Walsh, Director Ziegler, Director Green and Director Russo each reported for their Committee that Administrative, Solid Waste, Sewer and Water Committees all met in preparation of the preliminary FY 2018-19 Budget.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager's Report and Supervisors' Monthly Reports for January 2018 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

There was no new business.

NON-AGENDA PUBLIC TESTIMONY

Public comments were heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:42 p.m.



Morgan Szabad
Secretary of the Board