

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
AUGUST 6, 2018**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, August 6, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 and by tele-conference at 1329 Broadway St. SW, Albany, OR 97321.

President Oxandaboure called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, Larry Walsh, Al Ziegler were present and John Russo was present via tele-conference.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: None.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Ryan Reeves, Water Services Worker; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentations.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: ZIEGLER

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting July 16, 2018 and Special Meeting July 17, 2018

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

**FIRE DEPARTMENT BUSINESS**

There was no Fire Department business.

**STAFF REPORTS**

The General Manager's report was discussed, received, and filed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Proclamation Recognizing Carol Bremer and Her Late Husband Don Bremer as Humanitarians of the Year

General Manager Mary Reeves explained that the Bear Valley Community Healthcare District is honoring The Bremers as the Second Annual Helen Walsh Humanitarian Award recipients on August 26, 2018 from 3:00pm to 6:00pm and they have requested a Proclamation from the CSD to be presented at the event.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved the attached proclamation recognizing Carol Bremer and her late husband Don Bremer as Humanitarians of the Year. President Oxandaboure asked if any of the Board members would be available to present the Proclamation on that date, Director Walsh volunteered.

B. Well 9 Fencing

Water Superintendent Jerry Griffith reported that during the Budget Workshop in March 2018, the Well 9 fence was discussed and subsequently included in the FY 2018/19 budget. \$33,000 was budgeted based on the quotes received in February 2018. Mr. Griffith explained that he recently contacted the two companies that had submitted quotes to verify the quoted amounts were still valid. Leoco Fence Co. informed Mr. Griffith that they had to raise their quote due to recent economic conditions; however, the updated quote from Leoco Fence Co. is still the lowest at \$34,137.00. Mr. Griffith requested that the Board accept the quote from Leoco Fence Co. and approve the additional \$1,137.00 to come from Water reserves. Director Green asked that Mr. Griffith explain to the public the safety reasoning behind the new fencing for Well 9. President Oxandaboure asked for any Board or public comments. Board and public comments were heard. Director Walsh suggested Mr. Griffith contact the Big Bear Airport in regards to their possible new fencing and how that may affect the CSD access and gate to Well 9.

**MOTION**

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board accepted the Leoco Fence Co. quote of \$34,137.00 and approved \$33,000 to come from the Water Department's FY 2018/19 budget and the remaining \$1,137.00 to come from Water reserves.

C. Opposition Letters to SB 998 – Water Service Shut-Off Policy

General Manager Mary Reeves informed the Board that Water Superintendent Jerry Griffith had brought to her attention SB 998 which would replace current water district shut-off processes that are already tailored by local water districts. Ms. Reeves explained that SB 998 would prevent discontinuation of service for at least 60 days for delinquent customers, place a cap on reconnection fees which may or may not cover the actual cost of physical reconnections,

and cause possible Proposition 218 concerns for public water agencies. Ms. Reeves reported that attached in the agenda are sample letters authored by Senator Bill Dodd (D-Napa) that the Association of California Water Agencies (ACWA) is urging its members to send individually to their Legislators opposing SB 998. Ms. Reeves prepared opposition letters for State Senator Mike Morrell and State Assemblyman Jay Obernolte.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board directed the General Manager to prepare and send the letters of opposition to SB 998, Water Service Shut-Off Policy, to our State Legislators, State Senator Mike Morrell and State Assemblyman Jay Obernolte.

D. Memorandum of Understanding between the Bear Valley Basin Groundwater Sustainability Agency and the Big Bear City Community Services District

General Manager Reeves reported on June 18, 2018 the Board approved the transfer in FY 2018/19 of up to \$250,000 from Water Department reserves to the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) to provide preliminary funding for the Bear Valley Water Sustainability Project (BVWSP). The Big Bear Area Regional Wastewater Agency (BBARWA), the Big Bear Municipal Water District (MWD), and the City of Big Bear Lake Department of Water and Power (DWP) have each contributed the same for FY 2018/19. The attached Memorandum of Understanding (MOU) provides a summary of how the funds from each agency will be distributed to fund this phase of the BVWSP and has been reviewed by CSD legal counsel. Ms. Reeves explained the MOU will establish responsibilities to protect each agency's interests.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board reviewed and authorized the Board President to sign the attached MOU between the BVBGSA and each of the member agencies, specifically the Big Bear City Community Services District.

**NON-AGENDA PUBLIC TESTIMONY**

Public comments were heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

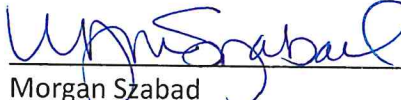
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:27 p.m.

  
Morgan Szabad  
Secretary of the Board