

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 7, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, May 7, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. The Directors paused for a moment of silence and Director Russo led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, and Al Ziegler were present.

BOARD MEMBERS ABSENT

Larry Walsh was absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Wes Krause, Big Bear Airport Board of Directors; Joseph Kelly, Big Bear Airport Board of Directors; Shirley Holt, Big Bear Fire Authority; Jeff Willis, Big Bear Fire Authority.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Ken Booth, Information Technologies Manager; Jennifer Hall, Customer Service Representative; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Ryan Reeves, Water Services Worker; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES: NONE
ABSENT: WALSH
ABSTAINS: NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting April 16, 2018
- B. Proposed Resolution 2018-02 – A Resolution of the Board of Directors of the Big Bear City Community Services District Adopting Local Guidelines for Implementing the California Environmental Quality Act

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

FIRE DEPARTMENT BUSINESS

- A. Agreement to Rescind Memorandum of Understanding between Big Bear City Community Services District and Big Bear City Professional Firefighters' Association, IAFF Local 935

Shirley Holt, of the Big Bear Fire Authority, explained to the Board that the agreement to rescind the Memorandum of Understanding (MOU) between Big Bear City Community Services District and Big Bear City Professional Firefighters' Association, IAFF Local 935 was presented and approved at the Big Bear Fire Authority Board meeting on April 24, 2018. Ms. Holt reviewed the staff recommendation to approve the Rescission Agreement rescinding the MOU between the Big Bear City Community Services District and the Big Bear City Firefighters' Association, IAFF Local 935.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES: NONE
ABSENT: WALSH
ABSTAINS: NONE

The Board approved the Rescission Agreement rescinding the MOU between the Big Bear City Community Services District and Big Bear City Firefighters' Association, IAFF Local 935.

B. Approval of AB 868 Agreement

General Manager Mary Reeves discussed the formation of the Big Bear Fire Authority by a Joint Powers Authority formed in June of 2012 between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District. Ms. Reeves explained that on August 1, 2017, the Authority's Board of Directors approved proceeding with the Authority's participation in SBCERA for all Authority staff. The approval of AB 868 Agreement permits all active CSD safety personnel, and associated liabilities and assets, to be transferred from CalPERS to SBCERA. While the contractual responsibility to CalPERS will remain with the Big Bear City Community Services District, the Big Bear Fire Authority will maintain financial responsibility.

Ms. Reeves reported that additional language requested by SBCERA was included today that only affects the Big Bear Fire Authority. Ms. Reeves read aloud the additional language: "To the extent that the resultant liability of SBCERA to any Transferred Employees resulting from the transfer exceeds the assets transferred in association with such Transferred Employees, any such difference shall be treated in the same manner as an actuarial loss to SBCERA and collected from the Authority, in its role as an SBCERA participating employer, as unfunded actuarial accrued liability (UAAL). Such determination shall be made on the basis of the liabilities and assets transferred on June 23, 2018 and shall not take into account any subsequent changes. To the extent that SBCERA and the Authority may agree that it is necessary, whether to preserve the interest of SBCERA's other participating employers or members or for other reasons, SBCERA and the Authority may enter into a separate agreement for the payment of such UAAL, and shall negotiate in good faith toward such an agreement."

General Manager Reeves and Big Bear Fire Authority Chief Willis answered questions from the Board regarding the agreement. President Oxandaboure asked for public comment.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES:	NONE
ABSENT:	WALSH
ABSTAINS:	NONE

The Board approved the Agreement for Transfer of Membership Benefits from CalPERS to SBCERA, and directed Board President Oxandaboure to sign the agreement on behalf of the CSD.

PRESENTATIONS

- A. Public Comment on Fiscal Year 2018/19 Budget – Water, Sewer, Solid Waste, and Administrative Departments

Finance Officer Shari Strain presented the draft budgets for Fiscal Year 2018/19 for the Water, Sewer, Solid Waste, and Administrative departments. Ms. Strain explained that the Fiscal Year 2018/19 Budget was introduced at the April 16, 2018 Board meeting. Since being introduced, the Solid Waste department CIP Projects have been updated, and the changes have been reflected in the current presentation. Also, the Administrative department budget was updated to include the pass-through of the Property Tax and Fire Prevention and Protection Tax to the Big Bear Fire Authority. Ms. Strain was available to answer questions from the Board and/or public on the Fiscal Year 2018/19 draft budgets. The Board will consider adoption of the final Big Bear City Community Services District Fiscal Year 2018/19 Budget at the May 21, 2018 Regular Board Meeting.

STAFF REPORTS

The General Manager’s report was discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Ordinance 2018-04 – An Ordinance of the Big Bear City Community Services District Adopting a Written Report Regarding Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges for Fiscal Year 2018/19 and Directing That Such Charges be Collected on the Tax Roll

The noticed public hearing on Proposed Ordinance 2018-04 was opened at 5:30 p.m.

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2018-04 was introduced at the regular meeting on April 16, 2018. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

MOTION

Upon motion by Director Ziegler, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES:	NONE
ABSENT:	WALSH
ABSTAINS:	NONE

The Board waived the full reading of Proposed Ordinance 2018-04. President Oxandaboure read the title of the ordinance.

President Oxandaboure asked for Board and public comments.

The public hearing on Proposed Ordinance 2018-04 was closed at 5:31 p.m.

MOTION

Upon motion by Director Russo, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES:	NONE
ABSENT:	WALSH
ABSTAINS:	NONE

The Board adopted Ordinance 2018-04, the caption of which reads as follows:

ORDINANCE 2018-04

AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT ADOPTING A WRITTEN REPORT REGARDING REGIONAL SEWER USER CHARGES, SEWER STANDBY OR AVAILABILITY CHARGES, SOLID WASTE COLLECTION AND DISPOSAL CHARGES, SEWER USER CHARGES, AND WATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2018/19 AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL

See BCCSD Resolution and Ordinance Book Number 33 for complete copy of Ordinance 2018-04.

- B. Proposed Resolution 2018-03 – A Resolution of the Board of Directors of the Big Bear City Community Services District Endorsing Joseph Kelly as Candidate to the California Special Districts Association Board of Directors

Director Ziegler requested for this item to be placed on the agenda for Joseph Kelly of the Big Bear Airport Board. Mr. Kelly is requesting the endorsement of the Big Bear City Community Services District as a candidate to the California Special Districts Association (CSDA) Board of Directors. Director Green reported for reference that the Big Bear Airport Board of Directors has endorsed Mr. Kelly as well. Joseph Kelly provided the Board with a brief background as to why he is pursuing running for the CSDA Board of Directors.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, ZIEGLER
NOES:	NONE
ABSENT:	WALSH
ABSTAINS:	NONE

The Board endorsed the nomination of Joseph Kelly as candidate for the California Special Districts Association Board of Directors.

NON-AGENDA PUBLIC TESTIMONY

Shirley Holt of the Big Bear Fire Authority provided information regarding the new combined Ambulance and Mercy Air membership program available. Ms. Holt recommended contacting the

Fire department with any questions regarding this new membership.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION


There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:49 p.m.


Morgan Szabad
Secretary of the Board