

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 15, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, January 15, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. The Directors paused for a moment of silence and Director Russo led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

John Green was absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: William Goddard.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Jennifer Fengler, Temporary N/R Customer Service Representative; Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Kaylyn Johnson, Customer Service Representative; Ryan Reeves, Water Services Worker; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

A. Draft Fiscal Year 2018/19 Budget Calendar

Finance Officer Shari Strain presented a draft Fiscal Year 2018/19 Budget Calendar. Discussion was had regarding the proposed dates and times of the Committee meetings. The Administrative Committee meeting was updated to a different date. Ms. Strain also noted that the Board meeting to adopt the Final 2018/19 Budget would be at the Regular Board meeting on May 21, 2018 not May 31, 2018.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following vote:

AYES:	OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	GREEN
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting January 3, 2018
- B. Cash/Checks Disbursements Corrected November 2017 \$280,452.09
Credit Card Purchases November 2017 \$7,278.95
- C. Cash/Checks Disbursements December 2017 \$1,862,889.66
Credit Card Purchases December 2017 \$5,039.21

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

A. The following Committees met since the last Board Meeting:

- Administrative, January 8, 2018

President Oxandaboure reported that the Administrative Committee had met to review and edit the existing performance evaluation form to be used for the General Manager performance evaluation.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager's Report and Supervisors' Monthly Reports for December 2017 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

A. Water Conservation Ordinance 2017-05

Director Walsh explained that per Ordinance 2017-05 there is no outdoor watering between the dates of November 1st to April 1st, this is causing plants to die due to the lack of snowfall this year. It was questioned as to whether aesthetic versus edible plants would be an exception to this rule. President Oxandaboure directed Staff to schedule a Water Committee meeting to discuss the Water Conservation Ordinance further.

NON-AGENDA PUBLIC TESTIMONY

Public comments were heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events. Director Walsh added that he would like to have reports summarizing the meetings and/or trainings from the Board members that attend the BBARWA and the Bear Valley Groundwater Sustainability Agency meetings for informational purposes.

CLOSED SESSION

President Oxandaboure announced the following closed session item and read it into the record:

- A. PUBLIC EMPLOYEE 6 MONTH PERFORMANCE EVALUATION
(Government Code Section 54957)
Title: General Manager

At 5:18 p.m., the Board entered into closed session.

REPORT FROM CLOSED SESSION

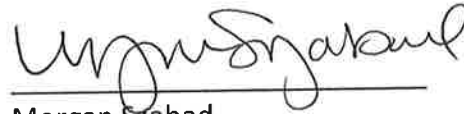
At 6:15 p.m., the Board reconvened to open session and President Oxandaboure reported on the closed session item.

A. PUBLIC EMPLOYEE 6 MONTH PERFORMANCE EVALUATION
(Government Code Section 54957)
Title: General Manager

President Oxandaboure reported that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 6:15 p.m.



Morgan Szabad
Secretary of the Board